

# **A Guide to “Disaster Preparation and Response: A Toolkit for NC Child Welfare Agencies”**

This table provides a quick reference guide to areas of the toolkit it may be helpful to consider when developing your local child welfare disaster plan. The toolkit itself can be found here:

<https://policies.ncdhhs.gov/divisional/social-services/child-welfare/policy-manuals/disaster-preparedness-resources>

<b>Federal Requirement</b>	<b>Topic</b>	<b>Location in the Toolkit</b>
1. Identify, locate, and continue services for children	<ul style="list-style-type: none"> <li>• Ensuring Children, Youth, and Families are Safe and Accounted for</li> <li>• Recovering from a Disaster</li> </ul>	<ul style="list-style-type: none"> <li>• Pages 17-19</li> <li>• Pages 27-39</li> </ul>
2. Respond to new child welfare cases	<ul style="list-style-type: none"> <li>• Ensuring Service Delivery Continues: Guidance for Agency Leaders</li> </ul>	<ul style="list-style-type: none"> <li>• Pages 20-21</li> </ul>
3. Remain in communication with case workers and other essential personnel	<ul style="list-style-type: none"> <li>• Recommended Action Steps at the Agency Level for Disaster Planning</li> <li>• Crisis Communication</li> <li>• Partnering with Stakeholders</li> <li>• Responding to a Disaster</li> <li>• Workers, Supervisors, Leaders</li> </ul>	<ul style="list-style-type: none"> <li>• Pages 4-7</li> <li>• Pages 8-9</li> <li>• Pages 9-10</li> <li>• Pages 16-17</li> <li>• Pages 35-37</li> </ul>
4. Preserve essential program records	<ul style="list-style-type: none"> <li>• Access to Essential Records</li> </ul>	<ul style="list-style-type: none"> <li>• Pages 7-8</li> </ul>
5. Coordinate services and share information with other states	<ul style="list-style-type: none"> <li>• Office of Interstate Services: Guidance for Disaster Planning and Response</li> </ul>	<ul style="list-style-type: none"> <li>• Appendix pages 67-69</li> </ul>

### **Checklists in the toolkit:**

- Before a Disaster – pages 13-15
- During a Disaster – pages 25-26
- After a Disaster – pages 39-40